

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 19 Jul 2023 ENG 40-WPM BATCH-701
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	1024 pb =	1 ZB	1 GB	1 EB	1 TB	C
2	Who are spammers?	who send legal emails	who are server administrators	who sends spam or fake mails	who are consumers	C
3	Email does not lead to any	System	garbage	guard	None of these	B
4	_____ disks uses laser technology to store the data.	Optical	Magnetic	Floppy	Hard	A
5	_____ is storage device.	MICR	DVD	OCR	Printer	B
6	Text styling feature of Ms-word is _____	Style	Feature	Wordart	Text effect	C
7	To measure Font Size of the text unit is used.	Cm	Hz	Points	mm	C
8	_____ can be applied to table, text page and image	line	Border	color	None of these	B
9	_____ option is used to select the whole word in document.	double click on that word	single click on that word	double click on page border	right click on that word	A
10	Presentation slides can be made in Word.	TRUE	FALSE			B
11	_____ sorting method is used for Z to A sequence.	Ascending	Descending	Vertical	Horizontal	B
12	_____ is a correct syntax of NOT function in MS-Excel.	NOT (A+B+C)	NOT (IF)	NOT (A1:A5)	NOT (Logical Test)	D
13	Which of the following option in MS Excel 2010 will close the workbook ?	stop	end	close	None of these	C
14	In Excel symbol can be inserted using _____ menu	Review	Page Layout	Insert	Home	C
15	We can give _____ as argument for OR function in MS-Excel.	Cell Range	Row Heading	Column Heading	Text	A
16	In PageMaker _____ option is used to hide/show toolbox.	Window	View	File	Edit	A
17	_____ is not available in PowerPoint.	Spelling Checker	Thesaurus	Translate	None of these	D
18	In PageMaker Alignment command is available in _____ menu	Type	File	Edit	Window	A

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PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
19	We can redo an action performed on the slide with key	Ctrl+Z	Ctrl+V	Ctrl+C	Ctrl+Y	D
20	In PowerPoint, the symbols which are not on keyboard, can be added .	TRUE	FALSE			A
21	_____ are examples of E-Commerce sites.	Amazon	Flipkart	Snapdeal	All of these	D
22	Removing files means	Copy file	Move file	Rename file	delete file	D
23	Email is used to communicate over the Internet.	TRUE	FALSE			A
24	The software that finds documents for us on the web using keywords	Spider	Search Engine	Document Search	Browsers	B
25	_____ were used in second generation computers.	Vacuum Tubes	Transistors	Integrated Circuits	Microprocessors	B